



**PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY**  
**1331 Second Ave N. Okanogan, WA**  
**REGULAR COMMISSION MEETING MINUTES**

**Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992**

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

November 28, 2022

**ATTENDEES:**

Board Members: Jerry Asmussen, Scott Vejraska, Bill Colyar  
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Rob Gillespie,  
Jerry Day, Randy Bird, Jeri Timm, Sheila Corson, Mindy  
Morris, Wendy Foth  
Staff Via Zoom/Phone: Justin Dibble, Debbie Dibble, Katie Pfitzer, JJ Boettger  
Other: Heidi Appel, General Counsel  
Jason Herbert, Energy Northwest  
Public: Dave Schulz  
Public Via zoom: No one from the public was online

**SUMMARY AGENDA**

- I. Call to Order
- II. Business Meeting
  1. Pledge of Allegiance
  2. Roll Call
  3. Review of Agenda
  4. Public Comment
  5. Approval of Consent Agenda
    - a) November 14, 2022, Board meeting minutes
    - b) Vouchers
  6. Old Business
    - a) Resolution No. 1785 – General Provisions and Rate Schedules
  7. New Business
    - a) Resolution No. 1786 – Ratifying a Declaration of Emergency
  8. Administrative Reports
    - a) Managers Report
    - b) Treasurers Report
    - c) September Financial Report
  9. Other Business
  10. Commissioners Meetings Attended
  11. The next Board of Commission meeting is Monday, December 12, at 3:00 p.m.
- III. Executive Session
- IV. Adjournment

**I. Call to Order**

Commission President Asmussen called the meeting to order at 3:00 p.m.

**II. Business Meeting**

**1. Pledge of Allegiance:**

Meeting attendees recited the Pledge of Allegiance.

## **2. Roll Call**

## **3. Review of Agenda**

No changes to the agenda were made.

## **4. Public Comment**

There was no public comment.

## **5. Approval of Consent Agenda**

- a) Minutes of November 14, 2022
- b) Vouchers - Vouchers submitted for approval:

2443, 2444, 2445; 162549 through 162346, totaling \$2,028,361.20

2446 through 2449; 162604, 162605 totaling \$577,345.02

2450 through 2454; 162606 through 62656, totaling \$2,869,700.80

Commissioner Colyar moved to approve the consent agenda items (a) through (b), seconded by Commissioner Vejraska. The consent agenda was approved unanimously.

## **6. Old Business**

- a) Resolution No. 1785 – General Provisions and Rate Schedules

Resolution No. 1785 – General Provisions and Rate Schedules was presented for the second read. Commissioner Colyar motioned to approve Resolution No. 1785 second and final reading, seconded by Commissioner Vejraska. The Resolution passed unanimously.

## **7. New Business**

- a) Resolution No. 1786 – Ratifying a Declaration of Emergency

Resolution No. 1786 was brought to the Board to ratify a declaration of emergency declared by the General Manager due to the winter storm beginning November 6<sup>th</sup> with heavy snow and wind, resulting in outages throughout the District to nearly half of the District's customers. Commissioner Colyar motioned to approve Resolution No. 1786 first and final reading, seconded by Commissioner Vejraska. The Resolution passed unanimously.

## **8. Administrative Reports**

- a) **Steve Taylor, Managers Report**

General Manager Taylor reported that he signed the following:

- BPA Point of Delivery revision for Chicken Creek
- The Warren Group – Lobbying and consulting services related to Hydrogen project \$2400 per month through December 2023
- Michels Pacific Energy – storm damage work not to exceed \$90,000

ATTENDED:

- Utility Wildfire Prevention Advisory Meeting in Seattle
- PPC Meeting in Portland

- b) **Rob Gillespie, Treasurer's report**

Treasurer Rob Gillespie presented an overview of cash transactions for October 2022.

The District began the month of October with \$52,366,430.49 in cash and investments on hand, cash receipts of \$6,176,861.61, and \$34,104.36 in interest. Warrants paid \$4,518,759.24 for an ending balance of cash and investments of \$54,058,637.22.

**c) Janet Crossland, September Financial Report**

Director of Accounting, Finance, and Administration Janet Crossland provided the September 2022 budget overview and a customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending September 30, 2022.

**9. Other Business**

Dave Schulz from Twisp had comments regarding his billings, the Twisp office closure, and the offices being closed on Fridays.

**10. Commissioners Meetings Attended:**

Commissioner Vejraska:

- 11.28.2022 Phone call with Allen Allie, Cody Desautel of CCT about
- FEMA

Commissioner Colyar:

- 11.16.2022 Virtual WPUA Education Roundtable
- 11.17.2022 Virtual WPUA Telecom, Power lunch, Energy

Commissioner Asmussen:

- 11.16.2022 Virtual WPUA Education Roundtable
- 11.17.2022 Virtual WPUA Telecom, Power lunch, Energy
- 11.18.2022 Virtual WPUA Board of Directors

**11. Next Scheduled Board Meetings**

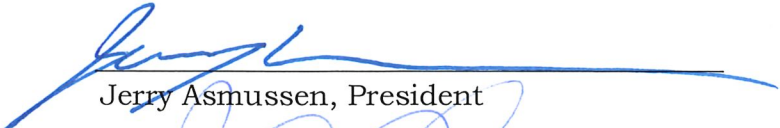
The next scheduled Board of Commissioner Meeting is Monday, December 12th, 2022, at 3:00 p.m.

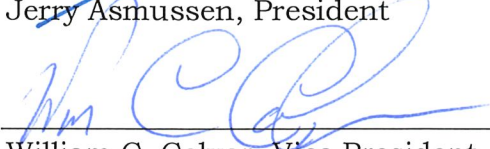
**III. Executive Session**

The regular meeting was recessed at 3:59 p.m. and reconvened into an executive session at 4:05 under RCW 42.30.110 (1)(g) for 1 hour with no action anticipated. The Executive session ended at 5:06 p.m.

**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 5:06 p.m.

  
Jerry Asmussen, President

  
William C. Colyar, Vice President

ATTEST:

  
Scott Vejraska, Secretary