



**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County  
Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
August 24, 2020 - 3:00 PM**

**Teleconference Availability Only:**

**Phone: 1-346-248-7799**

**Meeting ID: 136 009 349**

**Present:**

Board: Jerry Asmussen, Scott Vejraska,  
Via Phone: Bill Colyar  
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Jerry  
Day, Wendy Foth  
Staff Via Phone: Randy Bird, Jeri Timm  
Other: Heidi Appel, General Counsel  
Public Via Phone: Don Linnertz, Fred Feit

**Summary Agenda**

- I. Call to Order
- II. Business Meeting
  1. Pledge of Allegiance
  2. Review of Agenda
  3. Approval of Consent Agenda
    - a) Minutes of August 10, 2020, Regular Meeting
    - b) Minutes of August 10, 2020, Special Meeting
    - c) Vouchers
    - d) Transfer of Account
  4. Old Business
    - a) COVID-19 Update
    - b) Resolution No. 1723 – Establishing Pole Attachment Rate - Second Reading
    - c) Resolution No. 1724 – Implementation of Electric Rate Schedule – Second Reading
    - d) Resolution No. 1709 – Modifying COPA – Second Reading
    - e) Resolution No. 1721 – Adopting District Financial Policy – Second Reading
  5. New Business
    - a) Methow Broadband Action Team – Don Linnertz of Twisp Works and Fred Feit - Consultant from Tilson
    - b) Resolution No. 1725 – Surplus Resolution (Telecom)
    - c) Resolution No. 1726 – Surplus Resolution (Vehicles)
    - d) Resolution No. 1727 – Replace a Revenue Shortfall
  6. Administrative Reports
    - a) Steve Taylor – Manager’s Report

7. Other Business
  8. Scheduling future Board meetings  
The next regularly scheduled Commission meeting is September 14, 2020
  9. Commissioners Meeting Attended
  10. Public Comment
- III. Executive Session
- IV. Adjournment

## **I. Call to Order**

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

## **II. Business Meeting**

### **1. Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

### **2. Review of Agenda**

No changes to the agenda.

### **3. Approval of Consent Agenda**

#### **a) Minutes**

Regular meeting minutes from August 10, 2020, were submitted for approval.

#### **b) Special Minutes**

Meeting minutes from the special executive session held on August 10, 2020, were submitted for approval.

#### **c) Vouchers**

Vouchers submitted for approval: 155489 through 155557 totaling \$105,250.06; 2016 through 2019, 155558 through 155566 totaling \$354,849.24; 2020, 2021, 2022, 2023, 155567 through 155631 totaling \$2,206,948.88.

#### **d) Transfer of Accounts**

Invoices to be charged off to uncollectible totaling \$3,796.79 submitted for approval.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve consent agenda items (a) through (d). The motion carried unanimously.

## **4. Old Business**

### **a) COVID-19 Update**

General Manager Taylor reported there were no updates, conducting business as usual while following COVID protocol.

**b) Resolution No. 1723 – Establishing the District’s Pole Attachment Rate**

Resolution No. 1723 – Establishing the District’s Pole Attachment Rate was presented to the Board to begin the process of getting the District’s Pole Attachment rate updated in compliance with the rate calculations methodology specified in RCW 54.04.045(3), with the new rate of \$23.50. Second Reading

Commissioner Vejraska moved to approve Resolution No. 1723 as second and final reading, Commissioner Colyar seconded. The motion to pass Resolution No. 1723 passed unanimously.

**c) Resolution No. 1724 – Reinstating the Implementation of District’s Electric Service Rate Schedules**

Resolution No. 1724 – Reinstating the Implementation of District’s Electric Service Rate Schedules was presented to the Board. Due to COVID-19, the 2% revenue increase that was approved by Resolution No. 1713 was suspended. For the District to perform necessary capital projects and meet financial goals set forth in the District’s Equity Management Plan, the Electric Service Rate Schedules adopted by Resolution No. 1705 needs to be reinstated.

Commissioner Vejraska moved to vote on Resolution No. 1724, Commissioner Colyar seconded. The motion to approve Resolution No. 1724 was not approved.

**d) Resolution No. 1709 – Modifying Changes to the Cost of Power Adjustment**

Resolution No. 1709 – Modifying Changes to the Cost of Power Adjustment (COPA) was presented to the Board. This Resolution authorizes rates to be automatically adjusted annually, starting April 1, 2021, to reflect any increase in the cost of power between the prior two fiscal years.

Commissioner Colyar moved to approve Resolution No. 1724 second and final reading, Commissioner Vejraska seconded. The motion to approve Resolution No. 1709 passed unanimously.

**e) Resolution No. 1721 – Adopting a Financial Policy for the District**

Resolution No. 1721 was presented to the Board to adopt a Financial Policy for the District. The Financial Policy will help better meet the strategic goals and needs of the District and its customers.

Commissioner Vejraska moved to approve Resolution No. 1721 second and final reading; Commissioner Colyar seconded. The motion passed unanimously.

**5. New Business**

**a) Methow Broadband Action Team**

Don Linnertz of Twisp Works and Fred Feit - Consultant from Tilson, gave a presentation via zoom regarding broadband coverage in the Methow Valley.

**b) Resolution No. 1725 – Surplus Resolution ( Telecom)**

Resolution No. 1725 was presented to the Board for a surplus of telecom equipment that is obsolete or no longer needed.

Commissioner Vejraska moved to approve Resolution No. 1725 first and final reading, seconded by Commissioner Colyar. The motion to pass Resolution No. 1725 passed unanimously.

**c) Resolution No. 1726 – Surplus Resolution (Vehicle)**

Resolution No. 1726 was presented to the Board for authorization for the sale or disposal of surplus equipment that is no longer needed by the District.

Commissioner Colyar moved to approve Resolution No. 1726 first and final reading, seconded by Commissioner Vejraska. The motion to pass Resolution No. 1726 passed unanimously.

**d) Resolution No. 1727 – Replace a Revenue Shortfall**

Resolution No. 1727 was presented to the Board to authorize transferring funds from the Rate Stabilization Reserve Fund to the revenue fund to replace a revenue shortfall in the 2020 District budget.

Commissioner Vejraska moved to approve Resolution No. 1727 first reading only, Commissioner Colyar seconded. The first reading of Resolution No. 1727 passed unanimously.

**6. Administrative Report**

**a) Steve Taylor, Manager's Report**

General Manager Steve Taylor reported he signed:

- Michels Power Contract No. 2020.09 for replacement of approximately 50 distribution poles and framing in the Aeneas Valley, not to exceed \$196,300.
- BPA-Douglas-OKPUD settlement agreement for Foster Creek Transmission compensation for WECC/NERC assessment, in the amount of \$3,566.77.

General Manager Taylor also reported:

- The District received transmission credits for NVEC for June and July in the amount of \$14,654.
- Kevin Black, General Manager of NVEC and General Manager Taylor, met with Tesla to discuss charging stations.
- Enloe Geotech work is currently being conducted.
- Taylor authorized use of the District parking lot for COVID testing on Saturday.

**7. Other**

**8. Scheduling of future Board Meetings**

As authorized by Resolution No. 1677 approved by the Board of Commissioners on December 17, 2018, Commission meetings are held on Mondays. Meetings begin at 3:00 p.m.

Future meetings scheduled are as follows: October 12 and 26, November 9 and 23, and December 7 and 21. Meetings canceled: October 5 and 19, November 2, 16 and 30, and December 14 and 28.

Special Budget meetings will be October 26, November 9, 23, and December 7 and 21, beginning at 6:00 p.m.

The next regularly scheduled Board meeting will be Monday, September 14.

**9. Commissioner Meetings Attended**

Commissioner Colyar had no meetings to report.

Commissioner Vejraska reported he attended WRIA 49 meeting on August 13.

Commissioner Asmussen had no meetings to report.

**10. Public Comment**

There was no public comment.

**III. Executive Session**

There was no executive session held.

**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 4:46 p.m.

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Jerry Asmussen, President

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William C. Colyar, Vice President

ATTEST:

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Scott Vejraska, Secretary