



**PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY**  
**1331 Second Ave N. Okanogan, WA**  
**REGULAR COMMISSION MEETING MINUTES**

**Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992**

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

August 8, 2022

**ATTENDEES:**

Board Members: Jerry Asmussen, Scott Vejraska, Bill Colyar  
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Jeri Timm, Sheila Corson, Allen Allie, Dan Simpson, Jerry Day, John MacDonald, Travis Olson, Wendy Foth  
Staff Via Zoom/Phone: Justin Dibble, Debbie Dibble, JJ Boettger, Dale Dunckel  
Other Via Zoom: Heidi Appel - General Counsel  
Public: No one from the public was present  
Public Via zoom: No one from the public was online

**SUMMARY AGENDA**

- I. Call to Order
- II. Business Meeting
  1. Pledge of Allegiance
  2. Roll Call
  3. Review of Agenda
  4. Public Comment
  5. Approval of Consent Agenda
    - a) July 25 Board meeting minutes
    - b) Vouchers
  6. Old Business
  7. New Business
    - a) Resolution No. 1777 - Equipment & Vehicle Surplus
  8. Administrative Reports
    - a) Managers Report
    - b) May Financial Report
    - c) Telecom Department Update
    - d) Engineering Department Update
  9. Other Business
  10. Commissioners Meetings Attended
  11. The next Board of Commission meeting is Monday, August 22nd at 3:00 p.m.
- III. Executive Session
- IV. Adjournment

**I. Call to Order**

Commission President Asmussen called the meeting to order at 3:00 p.m.

**II. Business Meeting**

**1. Pledge of Allegiance:**

Meeting attendees recited the Pledge of Allegiance.

**2. Roll Call**

**3. Review of Agenda**

No changes were made to the agenda.

**4. Public Comment**

**5. Approval of Consent Agenda**

a) Minutes of July 25<sup>th</sup>, 2022

b) Vouchers - Vouchers submitted for approval:  
2386, 2387; 161564 through 161618 totaling \$542,685.17  
2388 through 2391; 161619 through 161620 totaling \$352,079.17  
161621 through 161669 totaling \$469,540.15

Commissioner Colyar moved to approve the consent agenda items (a) through (b), seconded by Commissioner Vejraska. The consent agenda was approved unanimously.

**6. Old Business**

There was no old business to discuss.

**7. New Business**

**a) Resolution No. 1777 – Equipment & Vehicle Surplus**

Resolution No. 1777 was presented to the Board to surplus equipment and a vehicle no longer needed or used by the District.

Commissioner Vejraska moved to pass Resolution No. 1777 seconded by Commissioner Colyar. The resolution passed unanimously.

**8. Administrative Reports**

**a) Managers Report**

General Manager Taylor signed the following:

- McMillen Jacobs Associates – Amendment No. 1 to JT 2022.02 in the amount of \$16,302 for additional environmental permitting support not to exceed \$49,381
- Christensen Associates – Amendment No. 1 to JT 2022.03 in an amount of \$48,048 for additional development of rock/trash rack facility at Enloe Dam not to exceed \$107,588
- Max J. Kuney – Certificate of Substantial Completion
- BPA Transmission Operator Services Agreement No. 22TP-12658

- Max J. Kuney Change Order #20 for preparation for rock rack installation and debris removal not to exceed \$42,860.96 and extending the final completion date to September 30, 2022
- Boesel – Satisfaction of Mortgage Tax No. 8852600200, 8852600300, 885260400
- BPA Amendment No. 2 17ES-11527

Taylor reported he attended PPC meetings in Portland with Dan Simpson and Ron Gadeberg on August 3<sup>rd</sup> & 4<sup>th</sup>. The main topic of discussion at these meetings was future power purchase concerns.

General Manager Taylor reported that Trout Unlimited requested a letter of support for its grant application to NOAA’s Restoring Fish Passage through Barrier Removal Notice of Funding Opportunity. The Board was in support of signing the letter that seeks funding to conduct a comprehensive feasibility study, as outlined in the Richard Roos-Collins Memorandum.

Taylor reported that there was a stay on the Columbia River Lawsuit.

Taylor made the Board aware that August 31<sup>st</sup> and September 1<sup>st</sup> is the PPC forum and requested that a Board member attend.

General Manager Taylor reported CPI should be out by the end of July.

**b) May Financial Report**

Director of Accounting, Finance, and Administration Janet Crossland provided the May 2022 budget overview and a customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending May 31, 2022.

**c) Telecom Department Update**

Network Manager/Engineer John MacDonald gave a telecom department update.

**d) Engineering Department Update**

Engineering Manager Allie Allie and Chief Engineer Dan Simpson gave an update on the Engineering Department.

**9. Other Business**

There was no other business to discuss.

**10. Commissioners Meetings Attended:**

**Commissioner Vejraska:**

- No meetings to report

**Commissioner Colyar:**

- No meetings to report

**Commissioner Asmussen:**

- July 26<sup>th</sup> - Traveled to Pasco for Energy Northwest Board of Directors meetings
- July 27<sup>th</sup> - Energy Northwest Board of Directors meetings & travel
- July 29<sup>th</sup> – Openline

**11. Next Scheduled Board Meeting**

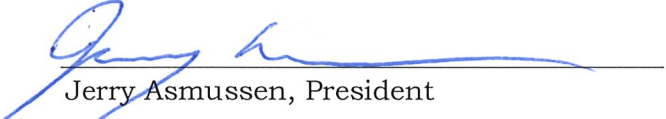
The next scheduled Board of Commission meeting will be Monday, August 22, 2022, at 3:00 p.m.

**III. Executive Session**

The regular meeting recessed at 5:00 p.m. and reconvened into an executive session at 5:05 to discuss potential litigation with legal counsel under RCW 42.30.110(1)(i). The executive session was expected to last 15 minutes, with no action anticipated. The executive session recessed at 5:26 p.m.

**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 5:26 p.m.

  
Jerry Asmussen, President

  
William C. Colyar, Vice President

ATTEST:

  
Scott Vejraska, Secretary