



**PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY**  
**1331 Second Ave N. Okanogan, WA**  
**REGULAR COMMISSION MEETING MINUTES**

**Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992**

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

June 27, 2022

**ATTENDEES:**

Board Members: Scott Vejraska, Bill Colyar  
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Jeri Timm, Dan Simpson, Randy Bird, Mindy Morris, Katie Pfitzer, JJ Boettger, Jerry Day, Dana Kincaid, Janet Funston, Travis Olson, Wendy Foth  
Staff Via Zoom/Phone: Dale Dunckel, Sheila Corson  
Other: Heidi Appel - General Counsel  
WPUDA Delegates – Garry Arseneault, George Caan, Nicolas Garcia  
Other Via Zoom: Moss Adams Staff - Olga Darlington, Dan Roberts  
Public: No one from the public was present  
Public Via zoom: Jorge Lozano, Richard Roos-Collins, Chris Fisher, KC Mehaffey

**SUMMARY AGENDA**

- I.** Call to Order
- II.** Business Meeting
  1. Pledge of Allegiance
  2. Roll Call
  3. Review of Agenda
  4. Public Comment
  5. Approval of Consent Agenda
    - a) June 13<sup>th</sup> Board meeting minutes
    - b) Vouchers
  6. Old Business
  7. New Business
    - a) Moss Adams 2021 Financial Audit Report
    - b) WPUDA Delegates
    - c) Resolution No. 1774 – Abolishing Twisp Office Petty Cash Fund
    - d) Resolution No. 1775 – Enloe Dam Evaluation Process
    - e) Resolution No. 1776 – Adopting the Strategic Work Plan
  8. Administrative Reports
    - a) Managers Report
    - b) Power/Broadband Report
  9. Other Business
  10. Commissioners Meetings Attended
  11. The next Board of Commission meeting is Monday, July 11<sup>th</sup> at 3:00 p.m.
- III.** Executive Session
- IV.** Adjournment

**I. Call to Order**

Commission Vice President Colyar called the meeting to order at 3:00 p.m.

**II. Business Meeting**

**1. Pledge of Allegiance:**

Meeting attendees recited the Pledge of Allegiance.

**2. Roll Call**

**3. Review of Agenda**

No changes were made to the agenda.

**4. Public Comment**

**5. Approval of Consent Agenda**

a) Minutes of June 13, 2022

b) Vouchers - Vouchers submitted for approval:

2365; 161265 through 161313 totaling \$221,258.65

2366 through 2369; 161314, 161315 totaling \$399,810.79

2370 through 2373; 161316 through 161365 totaling \$2,391,398.80

Commissioner Vejraska moved to approve the consent agenda items (a) through (b), seconded by Commissioner Colyar. The consent agenda was approved unanimously.

**6. Old Business**

There was no old business to discuss.

**7. New Business**

a) Moss Adams 2021 Financial Audit Report

Olga Darlington, Partner at Moss Adams reported the District's 2021 financial statements were presented fairly and in accordance with US GAAP, which resulted in an Unmodified Opinion on the District's financial statement.

b) WPUDA Delegates

WPUDA President Garry Arseneault, WPUDA Executive Director George Caan, and Policy Director Nicolas Garcia attended the Board meeting. President Arseneault introduced himself and reported that he is the new president of WPUDA and is reaching out to all PUD's in the Association. He introduced Executive Director George Caan, who gave an overview of the role WPUDA plays in supporting PUD's through legislative and educational opportunities.

c) Resolution No. 1774 – Abolishing the Twisp Petty Cash Fund

Resolution No. 1774 was brought to the Board to abolish the Twisp Branch Petty Cash Fund. With the Twisp office no longer being staffed for in-person transactions the petty cash funds will be returned to the District Treasurer.

Commissioner Vejraska moved to approve Resolution No. 1774 to abolish the Twisp office petty cash fund, seconded by Commissioner Colyar. The Resolution passed unanimously.

**d) Resolution No. 1775 – Enloe Dam Evaluation Process**

Commissioner Vejraska requested to table this discussion for a full Board to be present. Commission Colyar agreed. The resolution was tabled until the next board meeting.

**e) Resolution No. 1776 – Adopting the Strategic Work Plan**

Commissioner Vejraska requested to table this discussion for a full Board to be present. Commission Colyar agreed. The resolution was tabled until the next board meeting.

**8. Administrative Reports**

**a) Managers Report**

General Manager Taylor signed the following:

- Zply Fiber Pole Attachment License Agreement
- Energy Northwest Internship Program Work Release Order No. 4 not to exceed \$7,250.00

General Manager Taylor reported:

- Okanogan to Ophir transmission line would be energized and completed by Tuesday, June 28<sup>th</sup>
- Reported he was completing the PURMS delegation form as follows:
  - Primary Delegate: Steven N. Taylor
  - First Alternate: Jerry Asmussen
  - Second Alternate: Bill Colyar
  - Employee Delegate: Megan Morrissey
- Inquiry from Wayne Umberger regarding the lease of Gold Creek property required further staff review
- All Commissioners received a 2023 Budget Calendar schedule

**b) Power/Broadband Report**

Director of Power Resources and Broadband Ron Gadeberg provided the May wholesale power sales of \$874,632, which placed sales over budget by \$652,786 for the month. April retail sales were \$3,632,345, which was over budget by \$417,501.

Gadeberg reported telecom billed \$283,879.74 for June. The District has 2,840 Cambium subscribers, 331 Wi-Fi subscribers totaling 3,171 wireless customers, and 661 fiber customers. Total connections (fiber & wireless) 3,832.

Gadeberg gave a snowpack report.

**9. Other Business**

There was no other business to discuss.

**10. Commissioners Meetings Attended:**

**Commissioner Vejraska:**

- 06.14.2022 Phone call with Tim Thompson, General Counsel Heidi Appel and Jeri Timm regarding Enloe

**Commissioner Colyar:** No Meetings attended

**Commissioner Asmussen:** General Manager Taylor reported that Commissioner Asmussen attended the PPC meeting in Portland on June 14 & 15.

**11. Next Scheduled Board Meeting**

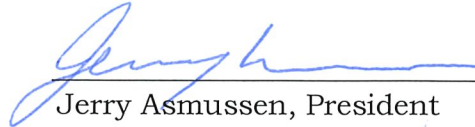
The next scheduled Board of Commission meeting will be Monday, July 11, 2022, at 3:00 p.m.

**III. Executive Session**

No executive session was held.

**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 4:29 p.m.



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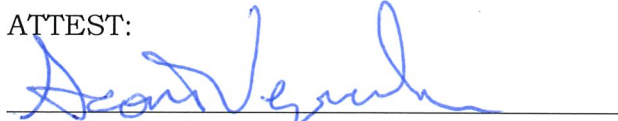
Jerry Asmussen, President



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William C. Colyar, Vice President

ATTEST:



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Scott Vejraska, Secretary