



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY

1331 Second Ave N. Okanogan, WA 98840

Regular Commission Meeting Minutes

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting Link: <https://zoom.us/j/92278228992> Meeting ID: 92278228992

May 20, 2024

ATTENDEES:

Board Members: Scott Vejraska, Bill Colyar, Jerry Asmussen
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Rob Gillespie, Wendy Foth, Dan Simpson, Jeri Timm, Randy Bird, Mindy Morris, Jerry Day, Dana Kincaid, Megan Morrissey, Janet Funston, Travis Olson, Katie Pfitzer
Staff Via Phone: JJ Boettger, Dale Dunkel, Justin Dibble
Other: Heidi Appel, General Counsel, Olga Darlington, Moss Adams
Public: No one from the public attended in person
Public Via Zoom: No one from the public attended via Zoom

SUMMARY AGENDA

- I. Call to Order**
- II. Business Meeting**
 1. Pledge of Allegiance
 2. Roll Call
 3. Review of Agenda
 4. Public Comment
 5. Approval of Consent Agenda
 - a) Minutes from May 6, 2024
 - b) Vouchers
 6. Unfinished Business
 7. New Business
 8. a) Olga Darlington, Moss Adams – 2023 Financial Audit
 9. b) Resolution No. 1817 – Transformer Surplus
 10. Administrative Report
 - a) Steve Taylor, Managers Report
 - b) Rob Gillespie – Treasurer Report
 - c) Ron Gadeberg – Power/Broadband Report
 11. Other Business
 12. Commissioner Meetings Attended
 13. The next Board of Commissioners meeting will be held on Monday, June 10th, 2024.
- III. Executive Session under 1(i) current or potential litigation**
- IV. Adjournment**

I. Call to Order

President Vejraska called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

No changes were made to the agenda.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

a) Minutes of May 6th, 2024

b) Vouchers

Vouchers submitted for approval:

167182 through 167245 totaling \$340,298.62

2723, 2724; 167246 through 167328 totaling \$476,900.99

2725 through 2728; 167329, 167330 totaling \$435,444.15

Commissioner Colyar moved to approve the consent agenda items (a) and (b), seconded by Commissioner Asmussen; the consent agenda was approved unanimously.

6. Unfinished Business

There was no unfinished business to discuss.

7. New Business

a) Olga Darlington – Moss Adams 2023 Financial Audit

Olga Darlington from Moss Adams presented the Districts financial statement audit for the year ending December 31, 2023. An unmodified opinion was issued for the District's 2023 financial statements.

b) Resolution No. 1817 – Transformer Surplus

Resolution No. 1817 was brought to the Board to surplus transformers that are either obsolete or no longer needed.

Commissioner Colyar moved to approve Resolution No. 1817 first and final. Commissioner Asmussen seconded. Resolution No. 1817 passed unanimously.

8. Administrative Reports

a) Steve Taylor, Managers Report

General Manager Taylor reported he signed the following:

- Localtel Communications agreement for communications transport services (3) year agreement

General Manager Taylor attended the NWPPA Annual Conference in Salt Lake City

b) Rob Gillespie, Treasurers Report

Treasurer Rob Gillespie presented an overview of cash transactions in March 2024.

The District began March with \$48,719,900.88 in cash and investments on hand, cash receipts of \$6,188,296.11, and interest of \$29,598.54. Warrants paid \$6,365,889.90, for an ending cash balance and investments of \$48,571,905.63.

c) Ron Gadeberg – Power/Telecom Report

Director of Power Resources and Broadband Ron Gadeberg provided the April 2024 wholesale power sales of \$314,092, which placed sales under budget by \$684,629. March retail sales were \$4,191,834, which was under budget by \$118,908. Gadeberg also provided a Capacity Market Purchase Report.

Broadband sales for the month of April were \$294,489.94.

Cambian Wireless subscribers	3,043
Wi-Fi Wireless subscribers	186
Fiber Connections	<u>781</u>
Total Connections: Fiber & Wireless	4010

9. Other Business

Commissioner Assmussen reminded the Board that WPUDA Strategic Planning will be held on Wednesday, May 22nd.

10. Commissioner Meetings Attended

Commissioner Assmussen:

No meetings to report.

Commissioner Colyar:

No meetings to report.

Commissioner Vejraska

No meetings to report.

11. The next board meeting is scheduled for Monday, June 10th.


III. Executive Session

The regular Board meeting ended at 3:50 with an executive session beginning at 4:00, lasting for 15 minutes for discussion with legal counsel about current or potential litigation under RCW 42.30.110 (1)(i) with no action anticipated.

IV. Adjournment at 4:12 p.m.

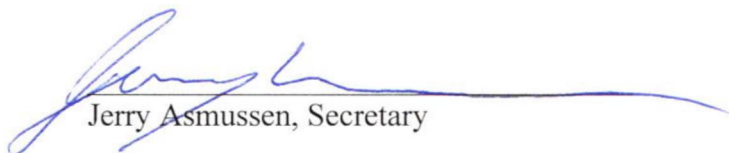


Scott Vejraska, President



William C. Colyar, Vice President

ATTEST:



Jerry Asmussen, Secretary