



**PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY**  
**1331 Second Ave N. Okanogan, WA**  
**REGULAR COMMISSION MEETING MINUTES**

**Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992**

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

May 16<sup>th</sup>, 2022

**ATTENDEES:**

Board Members: Jerry Asmussen, Scott Vejraska, Bill Colyar  
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Jeri Timm  
Matt Stevie, Sheila Corson, Dan Simpson, Randy Bird, Mindy  
Morris, Rob Gillespie, Allen Allie, JJ Boettger, Wendy Foth  
Staff Via Zoom/Phone: Justin Dibble, Debbie Dibble, Jerry Day, Derik Groomes  
Other: Heidi Appel - General Counsel  
Public: No one from the public attended in person  
Public Via zoom: No one from the public attended via zoom

**SUMMARY AGENDA**

- I.** Call to Order
- II.** Business Meeting
  - 1.** Pledge of Allegiance
  - 2.** Roll Call
  - 3.** Review of Agenda
  - 4.** Approval of Consent Agenda
    - a) Minutes of April 25<sup>th</sup>, Strategic Planning Workshop
    - b) Minutes of April 25<sup>th</sup>, Board Meeting
    - c) Minutes of May 2<sup>nd</sup>, Strategic Planning Workshop
    - d) Minutes of May 4<sup>th</sup>, Special Meeting
    - e) Vouchers
    - f) Transfer of Accounts
  - 5.** Old Business
    - a) Resolution No. 1771 – Terminating Declaration of Emergency – 2<sup>nd</sup> reading
  - 6.** New Business
    - a) Max J. Kuney Company - Change Order No. 19 – Enloe Dam Safety and Maintenance Project
    - b) Department 10 – Capital Contractual Services Budget Amendment
    - c) Resolution No. 1772 – Broadband Surplus
    - d) Resolution No. 1773 – Establishing Updated Procedures for Commission Meetings
    - e) Energy Northwest – EV Charging Station Letter of Support
  - 7.** Administrative Reports
    - a) Managers Report
    - b) Power/Broadband Report
    - c) Treasurers Report
  - 8.** Other Business
  - 9.** Public Comment
  - 10.** Commissioners Meetings Attended

Commissioner Colyar moved to approve Resolution No. 1771 seconded by Commissioner Vejraska. The motion passed unanimously.

## **6. New Business**

### **a) Max J. Kuney Company – Change Order No. 19 – Enloe Dam Safety & Maintenance**

A motion to authorize Change Order #19 with the Max J. Kuney Company in an amount not to exceed \$45,426.26 was presented to the Board.

Commissioner Colyar moved to authorize change order No. 19 with the Max J. Kuney Company, seconded by Commissioner Vejraska. The motion passed unanimously.

### **b) Department 10 – Capital Contractual Services Budget Amendment**

A motion to authorize a budget amendment, with no budget impact, to the Regulatory and Environmental Department capital budget, moving anticipated expenditures to be shifted from 2021 to 2022 was presented to the Board.

Commissioner Colyar moved to authorize the budget amendment for the Regulatory and Environment Department capital budget, the motion was seconded by Commissioner Vejraska. The motion passed unanimously.

### **c) Resolution No. 1772 – Broadband Surplus**

Resolution No. 1772 was presented to the Board to surplus telecom equipment no longer needed or used by the District.

Commissioner Vejraska moved to pass Resolution No. 1772 seconded by Commissioner Colyar. The Resolution passed unanimously.

### **d) Resolution No. 1773 – Establishing Updated Procedures for Commission Meetings**

Resolution No. 1773 was presented to the Board to update Board of Commission meeting procedures. Discussion ensued.

Commissioner Colyar moved to pass the first reading of Resolution No. 1773, seconded by Commissioner Vejraska.

### **e) Energy Northwest – EV Charging Station Letter of Support**

General Manager Taylor asked the Boards thoughts on its support in the Cascade Loop fast-charging infrastructure proposed by Energy Northwest and EV Charging Stations. A letter of support was requested. The Board supported sending a letter of support.

## **7. Administrative Reports**

### **a) Managers Report**

General Manager Taylor signed the following:

- Zayo IRU Fiber Lease Agreement
- Shellrock Point Lease Agreement
- Plateau Archeological Investigations – due to fire and weather, construction was delayed causing additional monitoring which increased the contract by \$10,000

General Manager Taylor reported that the final report from S&P was released.

General Manager Taylor reported there is nothing final yet from the Strategic Plan but would like direction on how the Board would like to report on the five-year plan. Commissioner Asmussen asked for portions each year, GM evaluation, where it melds together, the status of goals formulated, and feedback.

The Board agreed that bringing back each department’s strategic work plan reports at Board meetings would be helpful to keep the Board updated.

Commissioner Vejraska asked where in the plan Commissioner goals are identified. General Manager Taylor said there will be another workshop and there will be more discussion at that time regarding how they want to move forward.

**b) Power/Broadband Report**

Director of Power Resources and Broadband Ron Gadeberg provided the April wholesale power sales of \$427,721, which placed sales under budget by \$32,976 for the month. March retail sales were \$3,966,202, which was over budget by \$35,826.

Gadeberg reported telecom billed \$291,926.74 for May. The District has 2,813 Cambium subscribers, 339 Wi-Fi subscribers totaling 3,152 wireless customers, and 661 fiber customers. Total connections (fiber & wireless) 3,813.

Gadeberg gave a snowpack report.

**c) Treasurers Report**

Treasurer Rob Gillespie presented an overview of cash transactions for April 2022.

The District began the month of March with \$48,390,117.03 in cash and investments on hand, cash receipts of \$5,528,432.54, and \$2,152.81 in interest. Warrants paid \$4,708,495.35 for an ending balance of cash and investments of \$49,212,207.03.

**8. Other Business**

There was no other business to discuss.

**9. Public Comment**

There was no public comment.

**10. Commissioners Meetings Attended:**

**Commissioner Vejraska:**

- 05.02.2022 Strategic Planning Workshop
- 05.04.2022 Special Meeting
- 05.16.2022 Douglas Meeting

**Commissioner Colyar:**

- 05.02.2022 Strategic Planning Workshop
- 05.04.2022 Special Meeting
- 05.16.2022 Douglas Meeting

**Commissioner Asmussen:**

- 04.26.2022 Pasco Energy Northwest Reception
- 04.27.2022 Energy Northwest Board of Directors
- 05.02.2022 Strategic Planning Workshop
- 05.04.2022 Special Meeting
- 05.16.2022 Douglas Meeting

**11. Next Scheduled Board Meeting**

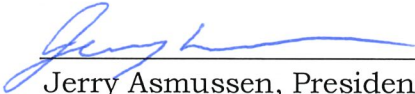
The next scheduled Board of Commission meeting will be Monday, June 13, 2022 at 3:00 p.m..

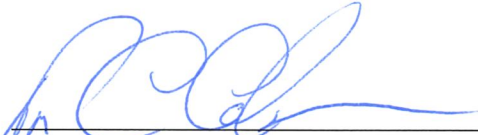
**III. Executive Session**

The regular meeting recessed at 4:12 p.m. and reconvened into an executive session at 4:15 p.m. to discuss potential litigation with legal counsel under RCW 42.30.110 (1)(i). The executive session was expected to last 10 minutes with no action anticipated. The executive session recessed at 4:25.


**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 4:25 p.m.

  
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Jerry Asmussen, President

  
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William C. Colyar, Vice President

ATTEST:

  
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Scott Vejraska, Secretary