



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY

1331 Second Ave N. Okanogan, WA

REGULAR COMMISSION MEETING MINUTES

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

February 26, 2024

ATTENDEES:

Board Members: Scott Vejraska, Jerry Asmussen, Bill Colyar
Staff: Janet Crossland, Ron Gadeberg, Wendy Foth, Dan Simpson,
Jeri Timm, Katie Pfitzer, Randy Bird, Jerry Day, Matt Stevie,
Dale Dunckel
Other: Heidi Appel, General Counsel
Staff Via Zoom/Phone: Derik Grooms, Justin Dibble, Dana Kincaid, Audie Gann, JJ
Boettger, Steve Taylor
Public: Michael Porter, Chris Fisher
Public Via Zoom: No one from the public attended via Zoom

SUMMARY AGENDA

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Roll Call
 3. Review of Agenda
 4. Public Comment
 5. Approval of Consent Agenda
 - a) Minutes of February 12th, 2024
 - b) Minutes of Special Meeting on January 29th,
 - c) Vouchers
 - d) Transfer of Accounts
 6. Unfinished Business
 - a) Resolution No. 1811- Authorizing Consignments of No Cost Allowances
 7. New Business
 - a) Resolution No. 1812 – Amending Wage & Salary Program
 - b) Resolution No. 1813 – General Provisions & Rate Schedules
 8. Administrative Reports
 - a) Janet Crossland – December Financial Report
 - b) Jeri Timm – Enloe Dam Feasibility Study Update
 9. Other Business
 - a) Ron Gadeberg
 - Motion for Application to Washington State Public Works Board 2024 Broadband Construction Funding – Conconully
 - Guidance on Green Tag Sales
 - Letter to BPA
 - Gadeberg & Dunckel travel to Douglas 02.27.2024
 10. Commissioners Meetings Attended
 11. The next Board of Commission meeting is scheduled for Monday, March 11th, 2024
- III. Executive Session if needed
- IV. Adjournment

I. Call to Order

President Vejraska called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

No changes to the agenda were made.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

a) Minutes of February 12th, 2024 Regular Meeting

b) Minutes of the Special Meeting on January 29th, 2024

c) Vouchers

Vouchers submitted for approval:

2679; 166488 through 166545 totaling \$510,164.21

2680, 2681, 2682; 166546 through 166611 totaling \$ 3,311,139.33

2083 through 2686; 166612, 166613 totaling \$427,150.19.

d) Transfer of Accounts

Transfers of accounts totaling \$5,188.99 write-offs were submitted to the Board for processing.

Commissioner Colyar moved to approve the consent agenda items (a) through (d), seconded by Commissioner Asmussen; the consent agenda was approved unanimously.

6. Unfinished Business

a) Resolution No. 1811 – Authorizing Consignment of No Cost Allowances

Commissioner Colyar moved to approve Resolution No. 1811, which authorizes the General Manager and designees to consign the District no-cost allowances to auction as deemed to be in the District's best interests and conformity with the Climate Commitment Act Programs, second read, seconded by Commissioner Asmussen. The second and final reading of Resolution No. 1811 was passed unanimously.

7. New Business

a) Resolution No. 1812 – Amending the 2024 Wage & Salary Program

Resolution No. 1812 was brought to the Board for approval to change the Wage & Salary program to remove the Public Relations Coordinator position and add a Public Information Officer at Grade 13 with the amended 2024 Salary range in exhibit A.

Commissioner Asmussen motioned to approve Resolution No. 1812, amending the Wage and Salary program to remove the Public Relations Coordinator position and add a Public Information Officer position at Grade 13, first and final. Commissioner Colyar seconded. The Resolution passed unanimously.

b) Resolution No. 1813 – General Provisions and Rate Schedules

Resolution No. 1813 was brought to the Board to approve the updated General Provisions and Rate Schedules beginning in April 2024.

Commissioner Asmussen motioned to approve Resolution No. 1813, 1st read-only, with net metering verbiage to be included in the resolution at the next meeting. Commissioner Colyar seconded the motion. The resolution 1st read passed unanimously.

8. Administrative Reports

a) Janet Crossland – December Financial Report

Janet Crossland, Director of Finance and Accounting provided the December 2023 budget overview and customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending December 2023. Some adjustments will be made to this report when final numbers come in.

b) Jeri Timm – Enloe Dam Feasibility Study Update

Jeri Timm, Director of Regulatory Affairs and Customer Service, gave an update on the Enloe Dam Feasibility Study. The summary included work underway by Stantec, the consultant under contract with Trout Unlimited, to conduct the feasibility study and alternatives analysis. Additionally, it was noted that staff was previously concerned Richard Roos-Collins, of the Water and Power Law Group PC, and author of the Board supported memorandum, was not as engaged with process as was anticipated. Trout Unlimited informed staff that they are now working to address this concern by having Mr. Roos-Collins work closely with Stantec on the sediment management planning and project alternatives analysis to ensure it stays in sequence and is consistent with the process outlined in the memorandum. Further, staff noted they remain concerned about conducting a comprehensive sediment characterization upfront. The final concern noted was that staff believed the schedule identified to complete the required work was very aggressive and likely unrealistic, which is largely due to unresolved sediment issues. The feasibility of dam removal will remain uncertain until all the sediment issues are addressed. Staff concluded that they continue to cooperate and participate collaboratively in the process, as directed in the Board's resolution.

9. Other Business

Ron Gadeberg brought a motion to the Board to authorize the General Manager or his designee to submit an application to the Washington State Public Works Board 2024

Broadband Construction Funding Program for a combined grant/loan of 3.8 million dollars for the Conconully FTTx Project.

Commissioner Colyar motioned to go ahead with the application, seconded by Commissioner Asmussen, first and final read. The motion passed unanimously.

Gadeberg asked for guidance on Green tag sales and whether the District should proceed. The Board agreed to proceed with the sale of Green Tags.

There was discussion about a letter to BPA on the process used during peak time.

Gadeberg reported that he and Dale Dunckel will travel to Douglas PUD tomorrow to meet with Jeff to discuss options.

Gadeberg gave a snowpack report.

10. Commissioners Meetings Attended

Commissioner Asmussen:

- February 13 – Traveled to Olympia for WPUDA
- February 14 – Attended PUD on the Hill
- February 15 – Attended committee meetings
- February 16 – Board of Directors meeting and traveled home
- February 22 – Energy Northwest hiring committee

Commissioner Colyar:

- February 13 – Traveled to Olympia for WPUDA
- February 14 – Attended PUD on the Hill
- February 15 – Attended committee meetings
- February 16 – Board of Directors meeting and traveled home

Commissioner Vejraska:

- February 15th – Zoom WPUDA committee meetings
- February 22nd – Phone call with Nancy Schimmels from BPA

11. The next Board of Commissioners meeting is scheduled for Monday, March 11th, 2024.

III. Executive Session

No executive session was held.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:19 p.m.

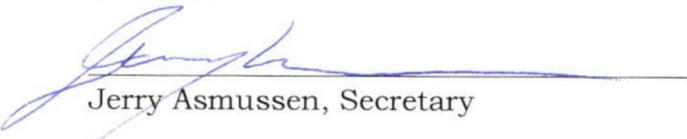


Scott Vejraska, President



William C. Colyar, Vice President

ATTEST:



Jerry Asmussen, Secretary