



**PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY**

**1331 Second Ave N. Okanogan, WA**

**REGULAR COMMISSION MEETING MINUTES**

**Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992**

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

January 16, 2024

**ATTENDEES:**

Board Members: Jerry Asmussen, Scott Vejraska, Bill Colyar  
Staff: Steve Taylor, Janet Crossland, Rob Gillespie, Ron Gadeberg,  
Wendy Foth, Jerry Day, Dan Simpson, Jeri Timm, Katie Pfitzer,  
John MacDonald, Randy Bird, Mindy Morris, Scott Abrahamson,  
Nick Christoph  
Other: Heidi Appel, General Counsel  
Dave Warren, The Warren Group  
Staff Via Zoom/Phone: Dale Dunckel, Justin Dibble, Derik Groomes  
Public: No one from the public attended  
Public Via Zoom: No one from the public attended via Zoom

**SUMMARY AGENDA**

- I.** Call to Order
- II.** Business Meeting
  - 1) Pledge of Allegiance
  - 2) Roll Call
  - 3) Review of Agenda
  - 4) Public Comment
  - 5) Approval of Consent Agenda
    - a) Minutes of December 11<sup>th</sup>, 2023
    - b) Vouchers
    - c) Transfers of Accounts
  - 6) Unfinished Business
  - 7) New Business
    - a) Resolution No. 1810 – Amending Wage & Salary
    - b) Motion – Asplundh Contract 2024
    - c) Dave Warren – Calling in at 3:30 for Legislative Update
  - 8) Administrative Reports
    - a) Manager Report
    - b) Treasurer Report
    - c) October Financial Report
    - d) Power/Broadband Report
  - 9) Other Business
  - 10) Commissioners Meetings Attended
  - 11) The next Board of Commissioners meeting is scheduled for Monday, January 29<sup>th</sup>, 2024
- III.** Executive Session – 4:30 under RCW.110 (1)(i) Discussion with legal counsel about current or potential litigation
- IV.** Adjournment

## **I. Call to Order**

President Vejraska called the meeting to order at 3:00 p.m.

## **II. Business Meeting**

### **1. Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

### **2. Roll Call**

### **3. Review of Agenda**

No changes to the agenda were made.

### **4. Public Comment**

There was no public comment.

### **5. Approval of Consent Agenda**

#### **a) Minutes of December 11, 2023 Regular Meeting**

#### **b) Vouchers**

Vouchers submitted for approval:

2658 through 2661; 166244, 166245, totaling \$491,972.74  
166173 through 166243, totaling \$363,329.88  
166125 through 166172, totaling \$425,747.22  
2654 through 2657; 166122, 166123, 166124, totaling 406,144.61  
2653; 166073 through 166121, totaling 401,218.97  
2649 through 2652; 166027 through 166072 totaling \$4,353,700.19  
2645 through 2648; 166025, 166026 totaling \$ 519,757.76  
165932 through 166024, totaling \$714,866.99

#### **c) Transfers of Account**

A request was made to transfer a commercial account balance from #98274 to the account holder's residential account #90171.

Transfers of accounts totaling \$16,512.36 for damage write-offs were submitted to the Board for processing.

Commissioner Asmussen moved to approve the consent agenda items a through c, seconded by Commissioner Colyar; the consent agenda was approved unanimously.

### **6. Unfinished Business**

There was no unfinished business to discuss.

## **7. New Business**

### **a) Resolution No. 1810 – Amending the 2024 Wage & Salary**

There was a clerical error in Resolution No. 1806. Resolution No. 1810 is being submitted for approval to amend the Wage & Salary program for 2024.

Commissioner Colyar moved to approve Resolution No. 1810, first and final, seconded by Commissioner Asmussen. The resolution passed unanimously.

### **b) Motion – Asplundh Contract 2024**

Nick Christoph presented a motion to obtain authorization for the General Manager to execute Contract No. NC 2024-04 with Asplundh Tree Expert, LLC., not exceeding \$1,200,000 for electrical system tree trimming in the PUD service area for the 2024 work year.

Commissioner Colyar motioned to approve the motion for the Asplundh contract, seconded by Commissioner Asmussen. The motion passed unanimously.

General Manager Taylor asked Christoph to update the Board on the Fire Mitigation progress the District is making. Christoph reported that the DNR has developed a template, and the District is working on implementing a Fire Mitigation plan by the deadline of October 31<sup>st</sup>, 2024. The plan will be brought to the Board prior to this date for approval.

Christoph also reported that his daughter Kinsey was a Washington State Page for the 7<sup>th</sup> Legislative District Senator Shelly Short.

### **c) Dave Warren – Legislative Update**

Dave Warren of the Warren Group was available via Zoom to give a Legislative update. Topics included:

- HB 2253/SB 6113 Fair Access to Community Solar
- HB 2201/SB 6058 Linkage of WA's carbon market with CA and Quebec
- HB 1971 Rangeland Fire Protection Association Pilot Project
- SB 5570 Energy Efficiency Loan Program

## **8. Administrative Reports**

### **a) Managers' Report**

General Manager Taylor reported he signed:

- JT 2024.01 McMillen, Inc. Agreement for dam safety management, structural engineering assessment, and other dam safety activities not to exceed \$113,300
- RS 2024.03 Night Owl Services, LLC for janitorial services not to exceed \$77,856
- Thompson Consulting Group regarding matters related to Enloe Dam, not to exceed \$75,000
- RS 2024.02 DIVCO, Inc. Agreement for HVAC maintenance not to exceed \$46,913



General Manager Taylor reported he met with Wayne Umberger. Mr. Umberger would like an egress into his property. Taylor asked for the Board's guidance. The Board requested more information be brought back to the Board for discussion.

Taylor asked for guidance as to how they would like the Public Relations Coordinator job description. The Board agreed that the title should be Public Information Officer. They would like that person to attend irrigation, horticultural, and legislative meetings. More information needs to be brought back to the Board.

General Manager Taylor reported that he attended WPUDA meetings via Zoom.

General Manager Taylor brought to the Board the Northwest RiverPartners 2024 Invoice in the amount of \$15,365. In addition, Northwest RiverPartners requested an additional amount of \$11,365 above the invoice for the "Our Power is Water." The Board agreed to pay \$20,000 total, which was budgeted for and paid for the past couple of years.

#### **b) November and December 2023 Treasurer Report**

Treasurer Rob Gillespie presented an overview of November and December 2023 cash transactions.

The District began the month of November with \$54,223,389.62 in cash and investments on hand, cash receipts of \$4,686,718.28, and \$38,904.90 in interest. Warrants paid \$7,974,593.41 for an ending cash balance and investments of \$50,974,419.39.

The District began the month of December with \$50,974,419.39 in cash and investments on hand, cash receipts of \$5,648,511.51, and \$174,483.84 in interest. Warrants paid \$6,881,327.08 for an ending cash balance and investments of \$49,916,087.66.

#### **c) October Financial Report**

Janet Crossland, Director of Finance and Accounting, provided the October 2023 budget overview and customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending October 2023.

#### **d) Power/Broadband Report**

Ron Gadeberg, Director of Power Resources and Broadband, provided the December 2023 wholesale power sales of \$306,276, placing sales over budget by \$725,496 for the month. November retail sales were \$5,035,884, above budget by \$392,330. Gadeberg also provided a Capacity Market Purchase Report and snowpack report.

### **9. Other Business**

There was no other business to discuss.

### **10. Commissioners Meetings Attended**

Commissioner Vejraska:

- January 3<sup>rd</sup>, 2024 – Cathy McMorris Rodgers Roundtable regarding the removal of Snake River Dams
- January 11<sup>th</sup>, 2024 – WPUDA Committee meetings via Zoom

Commissioner Colyar:

- No meetings attended

Commissioner Asmussen:

- December 14, 2023 – Clean Energy Expo in Wenatchee
  - January 10<sup>th</sup>, 2024 – WPUDA Commissioner Education and Roundtable via Zoom
- January 11<sup>th</sup>, 2024 – WPUDA Committee meetings via Zoom
- January 12<sup>th</sup>, 2024 – WPUDA Board of Directors via Zoom

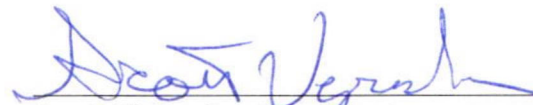
**11. The next scheduled Board of Commissioners meeting is scheduled for Monday, January 29<sup>th</sup>, 2024**


**III. Executive Session**

The regular Board meeting ended at 4:37 with an executive session beginning at 4:40, lasting for one hour for discussion with legal counsel about current or potential litigation under RCW 42.30.110 (1)(i) with no action anticipated. An additional 30 minutes was needed.

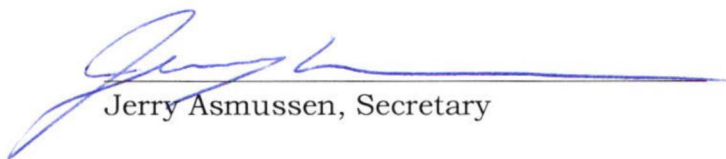
**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 6:10 p.m.

  
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Scott Vejraska, President

  
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William C. Colyar, Vice President

ATTEST:

  
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Jerry Asmussen, Secretary